



# Telecommunication Regulatory Commission of Sri Lanka



## VACANCIES

Applications are invited from qualified candidates to fill the following vacancies at the Telecommunication Regulatory Commission of Sri Lanka (TRCSL)

### Assistant Director (External)

(in the fields mentioned below)

Post	Job Description
<b>Assistant Director</b> (Network & New Services)	<ol style="list-style-type: none"> <li>Coordinating and resolving disputes on telecommunication Infrastructure developments.</li> <li>Maintaining database on telecom infrastructure</li> <li>Approving Transmission plans for Operators</li> <li>Assisting operators in sharing infrastructure facilities.</li> <li>Testing, evaluation and issuing type approval certificates and clearance certificates for import and export of Telecommunications items</li> <li>Monitoring interoperability and Interconnection Network.</li> <li>Implementation of numbering system for telecom sector in Sri Lanka</li> <li>Handling public complaints on radio transmission, towers, base station installations and Electro-magnetic radiation effects</li> <li>Monitoring and Developing the New Telecommunication facilities in the country in following fields. <ol style="list-style-type: none"> <li>New Generation Network and Security matter Networks</li> <li>Voice of IP and Internet based services Networks</li> <li>Products and Technical Compliance</li> <li>Information Technology and Websites</li> <li>New Technical Standards</li> <li>Interoperability of services</li> </ol> </li> <li>Developing and updating specifications on Telecommunication terminal apparatus.</li> <li>Conducting technical examinations regarding new equipment and apparatus</li> </ol>
<b>Assistant Director</b> (International Relations & Policy)	<ol style="list-style-type: none"> <li>Developing National Telecommunication policies responsive to the Fast-Changing Telecom Environment. This also includes development of policy statement for different international forums in telecommunications.</li> <li>Co-ordinating activities with International Telecommunication Union and other International and Regional Organizations.</li> <li>Obtaining Govt. ratification for Constitutions or international Organizations such as, ITU, APT.</li> <li>Implementation of Internationals Statutes and regulations regarding Telecommunication Policies.</li> <li>Disseminating ITU requirements to relevant divisions</li> <li>Development of telecommunication policy proposals.</li> <li>Coordinating the Advisory Committee Meetings.</li> <li>Interpret ITU technical software's and Radio Regulations.</li> <li>Liaise with ITU relating to technical projects.</li> </ol>
<b>Assistant Director</b> (Human Resources Development)	<ol style="list-style-type: none"> <li>Overall responsibility on Manpower Planning for the TRCSL</li> <li>Handling all matters related to Cadre &amp; Salaries, Appointments, Promotions, Transfers, Disciplinary control and dismissal of the staff</li> <li>Responsible for conducting recruitment examinations and interviews, efficiency bar examinations and other tests</li> <li>Handling all Staff training activities, including training plans, coordination with training institutes and organizing the Advance Training Committee meetings</li> <li>Handling staff welfare activities</li> </ol>
<b>Assistant Director</b> (Spectrum Management)	<ol style="list-style-type: none"> <li>Assigning, Managing and Monitoring of Radio frequency spectrum in following areas. <ol style="list-style-type: none"> <li>Wireless Telecommunications including Microwave link</li> <li>Analog and Digital T.V.</li> <li>Radio Broadcasting and Satellite</li> <li>Satellite and amateur Radio</li> <li>Aeronautics and maritime</li> </ol> </li> <li>Managing the monitoring controlling station</li> <li>Preparation of National Frequency Allotment Plans and reports relevant to the assignment of frequencies</li> <li>Attending to interference complaints and its mitigation</li> <li>Supervision and invoicing the renewal of Licenses</li> </ol>
<b>Assistant Director</b> (Legal)	<ol style="list-style-type: none"> <li>Handling all legal matters related to UIC Telecom sector</li> <li>Handling and attending on behalf of the TRCSL for cases filed by and against TRCSL, at courts and tribunals</li> <li>Preparation and Submission of relevant observations and documents required by the legal authorities</li> <li>Coordinating with the Attorney General's Department and the Department of Legal Draftsman and other legal entities on matters related to the TRCSL</li> <li>Drafting Rules, Regulations, Licenses, Conditions and Orders in terms of Section 11 of the Telecommunications Act, Directives and determinations on behalf of the TRCSL.</li> <li>Providing legal assistance for conducting inquiries in terms of Section 9 of the Telecommunication Act.</li> <li>Providing legal assistance for conducting public hearings.</li> </ol>

#### Required Educational Qualifications

1<sup>st</sup> or 2<sup>nd</sup> Class Bachelor's (Special) Degree from a University recognized by the University Grant Commission in the relevant field mentioned in Table 2

**OR**

Corporate / Associate membership of a recognized professional institution in the relevant field mentioned in Table 2

**AND**

#### Required Experience:

Minimum of 03 years of post – qualifying experience in Managerial level in the relevant field mentioned in Table 2

**OR**

Minimum of 03 years of satisfactory service experience as an officer in an All Island Service.

#### Required Other Qualifications for the posts of Assistant Director

All the eligible applicants shall have Sound Knowledge of Database Management and Standard Software packages as determined by the Commission From time to time

**AND**

Excellent communication skills (Written and Oral) in English and Sinhala / Tamil Languages as determined by the Commission

**Salary :** Assistant Director: TRC 2.2 - 157,652 - (10x3519)-(10x4223)-(10x5631) -291,382  
**Age :** 22-45 years by the closing date of applications

Recruitment Procedure – Through a written competitive examination and a structured interview.

#### Subjects of the written examination

- A) General Intelligence - 1 hour
- B) Subject Knowledge (relevant to the post) - 2 hours
- C) Management Skills - 2 hours

Posts	Fields for Educational Qualification	Fields for Professional Qualification	Experience in the field of:
<b>Assistant Director</b> (Network & New Services)	Telecommunication or Electronic Engineering or Electrical Engineering or Information Technology	Telecommunication or Electronic Engineering or Electrical Engineering or Information Technology	Telecommunication or Electronic Engineering or Electrical Engineering or Information Technology
<b>Assistant Director</b> (International Relation and Policy)	International Relations or Public Policy or Electronics or Electrical Engineering or IT or Commerce or Economics	International Relations or Public Policy or Electronics or Electrical Engineering or IT or Commerce or Economics	International Relations or Public Policy or Electronics or Electrical Engineering or IT or Commerce or Economics
<b>Assistant Director</b> (Human Resources Development)	Public Administration or Public Policy or Human Resources Development or Business Administration	Public Administration or Public Policy or Human Resources Development or Business Administration	Public Administration or Public Policy or Human Resources Development or Business Administration
<b>Assistant Director</b> (Spectrum Management)	Telecommunication or Electronic Engineering or Electrical Engineering or Information Technology	Telecommunication or Electronic Engineering or Electrical Engineering or Information Technology	Telecommunication or Electronic Engineering or Electrical Engineering or Information Technology
<b>Assistant Director</b> (Legal)	Law	Attorney-at-Law	Attorney-at-Law

Table 02

**General conditions:**

- I. Every applicant should be a citizen of Sri Lanka & should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- II. Application who do not possess the required qualifications as at the closing date of applications will not be considered.
- III. Any form of canvassing will be a disqualification.
- IV. TRCSL reserves the right to decide the postponement/ Cancellation of all or part of recruitment.
- V. The applicants will be treated as qualified for applying for the post only if he/she has acquired the necessary qualifications specified above before the closing date of applications.

**Method of Application:**

1. The application form could be downloaded from the Official website of TRCSL [www.trc.gov.lk](http://www.trc.gov.lk).
2. Applications sent without using relevant format will be rejected.
3. Applications should be clear and legible and those which do not confirm to the requirements will not be considered.
4. Completed applications should be sent together with copies of certificates of educational/ professional qualifications and details of work experience.
5. All applications along with copies of the certificates of educational and Professional qualifications **should be sent through the Registered Post to “Director General – Telecommunications Regulatory Commission of Sri Lanka, No. 276, Elvitigala Mw, Colombo 08” indicating “Application for the post of Assistant Director – External” on the top left-hand corner of the envelope on or before 01.06.2026**
6. A scanned copy of the application should be sent to the email [careers@trc.gov.lk](mailto:careers@trc.gov.lk) along with the relevant educational & professional certificates. Subject of the email should be “Recruitment to the Post of **Assistant Director (External) - 2026**”
7. Applicants who are employed at Government Institutions should submit their applications through the Head of the Institution.
8. Applications should be submitted **on or before 01.06.2026**

Director General  
Telecommunications Regulatory Commission of Sri Lanka  
N0. 276  
Elvitigala Mw  
Colombo 08

**Application for Post of Assistant Director (External)**  
**Telecommunication Regulatory Commission of Sri Lanka (External)**

1.Name with initial (In English) :Mr./ Mrs./Ms.....

2.Full Name (In English) : .....

3. Full Name (In Sinhala/Tamil) :.....

4. Address: .....

5. Date of Birth:..... Age as at 01.06.2026 : .....

6. Telephone no.: .....

7. E- mail Address .....

8. NIC No: .....

9. Gender: .....

10.Educational Qualifications: .....

11.Professional Qualifications: .....

12.Experience: .....

13. If you are in Government service:

Organization: .....

Designation: .....

14.Certificates attached 1 .....

2.....

3.....

4.....

15. Declaration of the Applicant:

(a) I respectfully declare that the particulars furnished by me in this application are true and correct to the best of my knowledge. I agree to bear the loss which may occur due to incomplete and / or incorrect completion of any part of this application. Further I stated that all sections of this application completed are true and correct to the best of my knowledge.

.....

Date: Signature of Applicant

16. Attestation of the Head of the Department/ Institution: (for candidates from government institutions)

I hereby certify that Mr./Mrs./Miss .....who is working in this Ministry/Department/Institution, is working in the post of ..... and his/her work and conduct are satisfactory, no disciplinary action pending against him/her and no decision has been taken to impose any such in the future. If he/she will be selected for this post, he/she can/cannot be released from the service of this institution.

.....

Date

Name: .....

Designation: - .....

Ministry / Department/Institution: -.....

Official Seal :

