Form No. : TRC/NW/NUM/SC-4D/03

**APPLICATION FOR A SHORT CODE IN 19XX OR 18XX RANGE**

1. **Organizational Details**
2. Name of the Organization :
3. Address :
4. Telephone and Fax :
5. E-mail address :
6. **Details of Contact Person**
7. Name & Designation of Contact Person :
8. National Identity Card (NIC) Number :

1. Telephone No. (Fixed) :
2. Telephone No. (Mobile) :
3. E-mail address :
4. **Details related to Short Code**
5. Purpose of use of the short code :

*(Please describe.)*

1. Telephone Number to which calls to be routed :

*(\* This telephone number is not allowed to change until one year from the date of this application)*

c) Preferred Short Codes in the Range :

1.

2.

3.

4.

5.

d) Short Codes obtained previously (if any):

e) Submission of Documents :

|  |  |  |
| --- | --- | --- |
| **Document for processing application** | **Attached** | **Not attached** |
| 1. Profile of the organization\* |  |  |
| 2. Letter of request with supporting reasons |  |  |
| 3.Copy of the National Identity Card of the Contact person |  |  |

\* Please provide with a brief description of the organization

Name & Designation of the Authorized Signatory:

I/we hereby confirm that the information provided herein is true and correct.

 Name/s: ………………………………….

Designation/s: …………………………………

…………………………………………………

Signature/s of the Directors or authorized Signatory: