Form No.: TRC/NW/NUM/SC-4D/01

**APPLICATION FOR A SHORT CODE IN 13XX RANGE**

1. **Company Details**
2. Name of the Company :
3. Address :
4. Telephone :
5. Fax :
6. Email :
7. **Details of Contact Person**
8. Name & Designation of Contact Person :
9. National Identity Card (NIC) Number :

1. Telephone No. (fixed & Mobile) :
2. Email :
3. **Details related to Short Code**
4. Purpose of use of the short code :
5. Telephone Number to which calls to be routed :

*(\* This telephone number is not allowed to change until one year from the date of this application)*

c) Preferred Short Codes in the Range :

1.

2.

3.

4.

5.

d) Short Codes obtained previously (if any):

e) Submission of Documents :

|  |  |  |
| --- | --- | --- |
| **Document for processing application** | **Attached** | **Not attached** |
| 1. Company profile (Please provide with a brief description of the business) |  |  |
| 2. Certificate of Business Name Registration |  |  |
| 3. Articles of Association |  |  |
| 4. Letters of request with supporting reasons |  |  |
| 5. Copy of the National Identity Card of the Contact person |  |  |

Name & Designation of the Authorized Signatory:

I/we hereby confirm that the information provided herein is true and correct.

Name/s: ………………………………

Designation/s: ……………………………………..

…………………………………………………………………….

Signature/s of the Directors/ Partners or authorized Signatory:

Seal of Company/firm