



**Telecommunications Regulatory Commission of Sri Lanka
(TRCSL)**

BIDDING DOCUMENT

FOR

**Repairing & Painting Hanthana Monitoring Station of the
TRCSL**

Contract No: TRC/ADM /01/24/04/18

Invitation for Bids (IFB)

TELECOMMUNICATIONS REGULATORY COMMISSION OF SRI LANKA (TRCSL)

Repairing & Painting Hanthana Monitoring Station of the TRCSL

1. The Chairman, Major Procurement Committee on behalf of the *Telecommunications Regulatory Commission of Sri Lanka* invites sealed bids from eligible and qualified bidders for repairing & painting Hanthana Monitoring Station of the TRCSL as described below.

brief description of the Works: concrete works, plastering works, ceiling works, roof works, painting internal & external wall & ceiling, electrical works,

location of project: Hanthana Monitoring Station, Telecommunications Regulatory Commission of Sri Lanka, Hanthana.

The construction period is 02 months from awarding date

2. Bidding will be conducted through shopping Procedure.
3. To be eligible for contract award, the successful bidder shall not have been blacklisted and shall meet the following requirements CIDA – C8 Or above
4. Qualification requirements to qualify for contract award include: *annual turnover 15 million/ similar works in last 03 years*
5. Interested bidders may obtain further information from Assistant Director, *Administration Division, Telecommunications Regulatory Commission of Sri Lanka*, No: 276, Elvitigala Mawatha, Colombo 08, (Telephone Number: 0112674304, Fax Number: 0112689355 Email: sameeraw@trc.gov.lk)
6. Bids shall be delivered in duplicate to the address below at *The Chairman, Department Procurement Committee, Telecommunications Regulatory Commission of Sri Lanka, No: 276, Elvitigala Mawatha, Colombo 08* on or before *07.10.2024 at 2.00 p.m.*. Late bids will be rejected. Bids will be opened soon after closing in the presence of the bidders' representatives who choose to attend.
7. Bids shall be valid up to *90 days from the deadline for submission of bids.*
8. All bids shall be accompanied by a *Bid-Security*, of Rs. 40,000.00 (*Rupees Forty thousand only*). Bid Security shall be valid up to *28 days beyond the validity of the bid*. Bids which are not accompanied with Bid security will be rejected. The beneficiary of the bid security should be Telecommunications Regulatory Commission of Sri Lanka.

Director - Admin & CA
Telecommunications Regulatory Commission of Sri Lanka,
No: 276,
Elvitigala Mawatha,
Colombo 08

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Instructions to Bidders (ITB)

1. The Instructions to Bidders for this work are contained in Section 01 of the Standard Bidding Document, "Procurement of Works", CIDA Publication No. ICTAD/SBD/01, Second Edition – January 2007. The Bidder may purchase this document from Construction Industry Development Authority (CIDA), "Savsiripaya" No. 123, Wijerama Mawatha, Colombo-07.

Note: 1. Instructions to Bidders shall be read in conjunction with Section 05 Bidding Data–

Volume II. 2. Instructions to Bidders will not be a part of the Contract and will cease to have effect once the Contract is signed.

Notes on Form of Letter of Acceptance

The Letter of Acceptance will be the basis for formation of the Contract as described in Clause 30 of the Instructions to Bidders. This Form of Letter of Acceptance should be filled in and sent to the successful bidder only after evaluation of Bids and after obtaining approval from the relevant authority.

FORM OF LETTER OF ACCEPTANCE
[Letter heading paper of the procuring entity]

..... [date]

To: -----
[name and address of the Contractor]

This is to notify you that your bid dated ----- *[insert date]* for the construction and remedying defects of the ----- *[name of the Contract and identification number]* for the Contract price of ----- *[name of currency]* ----- *[amount in figures and words]* as corrected in accordance with Instructions to Bidders and/ or modified by a Memorandum of Understanding, is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract documents.

The Start Date shall be: *(fill the date as per Clause 6.1 of Conditions of Contract).*

The amount of Performance Security is : *(fill as per Clause 4.4 of Conditions of Contract).*

The Performance Security shall be submitted on or before *(fill the date as per Clause 4.4 of Conditions of Contract).*

Authorized Signature :

Name and title of Signatory :

Name of Agency :

FORM OF AGREEMENT

This AGREEMENT made the [day] of [month] 20 [year], between [name and address of Employer] (hereinafter called and referred to as "the Employer"), of the one part, and [name and address of Contractor] (hereinafter called and referred to as "the Contractor"), of the other part:

WHEREAS the Employer desires that the Contractor execute [name and identification no of Contract] (hereinafter called and referred to as "the Works") and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

The Employer and the Contractor agree as follows::

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract hereinafter referred to.
2. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execute and complete the Works and remedy any defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be executed the day and year aforementioned, in accordance with laws of Sri Lanka.

.....
Authorized signature of Contractor

.....
Authorized signature of Employer

COMMON SEAL

COMMON SEAL

In the presence of:
Witnesses :

1. Name and NIC No.
Signature
Address
2. Name and NIC No.
Signature
Address

**FORM OF PERFORMANCE SECURITY
(Unconditional)**

[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: *Director General, Telecommunications Regulatory Commission of Sri Lanka* *[Name and Address of Employer]*

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that ----- *[name of Contractor]*
(hereinafter called "the Contractor") has entered into Contract No. ----- *[reference number of the contract]* dated ----- with you, for the ----- *[insert "construction"]*
of ----- *[name of contract and brief description of Works]* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we ----- *[name of Agency]*
hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[amount in figures]* (-----) *[amount in words]*,
upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the -----day of -----, 20---- *[insert date, 28 days beyond the Intended Completion Date]* and any demand for payment under it must be received by us at this office on or before that date.

[signature(s)]

FORM OF RETENTION MONEY GUARANTEE

-----[Issuing Agency's
Name, and Address of Issuing Branch or Office]

Beneficiary: *Director General, Telecommunications Regulatory Commission of Sri Lanka* [Name and Address of Employer]

Date: -----

RETENTION MONEY GUARANTEE No.: -----

We have been informed that ----- [name of Contractor] (hereinafter called "the Contractor") has entered into Contract No. ----- [reference number of the contract] dated ----- with you, for the execution of ----- [name of contract and brief description of Works] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, when the works have been taken over and the first half of the Retention Money has been certified for payment, payment of the second half of the Retention Money may be made against a Retention Money guarantee.

At the request of the Contractor, we ----- [name of agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [amount in figures] (-----) [amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation under the Contract because the Contractor has not attended to the defects in accordance with the Contract..

This guarantee shall expire, at the latest, ----- [insert 28 days after the end of the defects liability period]. Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

[signature(s)]

FORM OF BID

Name of Contract: *

To: * *Chairman,
Department Procurement Committee
Telecommunications Regulatory Commission of Sri Lanka*

Gentleman,

1. Having examined the Standard Bidding Document - Procurement of Works - Minor Contracts [ICTAD/ SBD/ 03 - Second Edition, January 2007], Schedule, Specifications, Drawings and Bills of Quantities and addenda for the execution of the above-named Works, we/I the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Schedule, Specifications, Drawings, Bill of Quantities and Addenda for the sum of Sri Lankan Rupees (LKR) or such other sums as may be ascertained in accordance with the said Conditions.
2. We/I acknowledge that the Schedule forms part of our Bid.
3. We/I undertake, if our Bid is accepted, to commence the Works as stipulated in the Schedule, and to complete the whole of the Works comprised in the Contract within the time stated in the Schedule.
4. We/I agree to abide by this bid for the period stated in the Sub-Clause 15 of Instructions to Bidders or any extended period and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us/me.
6. We/I understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of 20.... in the capacity of duly authorized to sign
tenders for and on behalf of

(IN BLOCK CAPITALS)

Signature :

Name :

Designation:

Address :

Witness :

Qualification Information (SPECIMEN)

Note: Prior to issue of the bidding documents, the Employer should insert relevant data for all items marked with an asterisk ().*

(to be completed by the bidder and submitted with the Bid)

	Eligibility Requirement	Bidder's Qualification
ICTAD Registration		
Registration number		
Grade	<i>C8 or above</i>	
Speciality	<i>Building Construction</i>	
Expiry Date		
Backlisted Contractors		
Have you been declared as a defaulted contractor by NPA or any other Agency?		Yes/No
IF yes provide details		
VAT Registration Number		
Construction Program	(attach as annex)	
Legal status	Public company/Private Company/Partnership/Sole proprietor	

	Eligibility Requirement		Bidder's Qualification
Qualification and experience of key staff	Category, Experience and Qualifications <i>(Insert requirement) *</i>	Required Nos.*	Proposed by bidder (Name, experience and Qualifications)
	1.Site engineer (B.Sc. Eng or NDT with minimum three years experience	01	
List Other information required			

Signature of the Bidder :

ITB Clause	Conditions of Contract Clause	Item	Data
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1.	1.1.8	Employer is :	Name : Telecommunications Regulatory Commission of Sri Lanka (TRCSL) Address: No: 276, Elvitigala Mawatha, Colombo 08
	1.1.10	Engineer is:	Name : H.N.N.Hingurage, Technical Officer (Civil) Address: Admin & HR Division, TRCSL, No: 276, Elvitigala Mawatha, Colombo 08
1 & 13	1.1.21	Summary of Works	The Works consists of: Located at Hanthana Monitoring Station, Hanthana Contract Name: repairing & painting Hanthana Monitoring Station of the TRCSL Contract Number TRC/ADM /01/24/04/18
1.	1.1.14	Intended Completion Date	Intended Completion Date is 60 Days from the awarding date of contract
2.		Source of Funds	The source of funds is Telecommunications Regulatory Commission of Sri Lanka
3.		Eligibility	The requirement is: 1. Satisfactory experience of building construction in last 5 years period. 2. At least one contract of similar nature above 4 Mn rupees performed in last years.
31.	4.4	Performance Security	Amount of Performance Security required is 5 % of the Initial Contract Price. The form acceptable is attached to the bidding document.
	6.4	Late Completion	The amount to be paid is 0.05% of Initial Contract Price per Day, subjected to maximum of 10% of Initial Contract Price.
	8.1	Notification of Defects	The period for Defect Notification is 365 days from Taking Over.
	10.3	Retention	The amount of retention is 10 % of certified work done. The maximum amount of retention is 5 % of Initial Contract Price.

ITB Clause	Conditions of Contract Clause	Item	Data
13.1 (c)		Insurance, third party	Minimum amount for third party insurance is Rupees 1,000,000.00
13.1		Insurance for Contractor's Personnel	Minimum amount for Insurance for Contractor's Personnel is Rupees 500,000.00

FORM OF BID SECURITY

[this Guarantee form shall be filled in accordance with the instructions indicated in brackets]

----- *[insert issuing agency's name, and address of issuing branch or office]*

Beneficiary: *Director General, Telecommunications Regulatory Commission of Sri Lanka
No. 276, Elvitigala Mawatha, Colombo 08*

[insert (by PE) name and address of Employer]

Date: ----- *[insert (by issuing agency) date]*

BID GUARANTEE No.: ----- *[insert (by issuing agency) number]*

We have been informed that ----- *[insert (by issuing agency) name of the bidder]* (hereinafter called "the bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the execution of *[insert name of Contract]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- *[insert amount in figures]* ----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity, (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the bidder is the successful bidder, upon our receipt of copies of the Contract signed by the bidder and of the performance security issued to you by the bidder; or (b) if the bidder is not the successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to ----- *(insert date)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

CONDITIONS OF CONTRACT

PART I - GENERAL CONDITIONS OF CONTRACT

1. **The General Conditions for this work are contained in Section 03 of the Standard Bidding Document, "Procurement of Works", CIDA Publication No. ICTAD/SBD/01, Second Edition – January 2007. The Bidder may purchase this document from Construction Industry Development Authority (CIDA), "Savsiripaya", No. 123, Wijerama Mawatha, Colombo-07.**

Note: Conditions of Contract shall be read in conjunction with Section 05 Contract Data in Volume II, which shall take precedence over the Conditions of Contract

**REPAIRING & PAINTING HANTHANA
MONITORING STATION OF THE TRCSL.**

BILL OF QUANTITIES

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1.0	Repairing rain water leaks through the roof of security room. Rate to include removing & re- fixing existing coloured Zn. Aluminium roofing sheets, gutters & flashingetc.		item
2.0	Repairing aluminium sliding door sash at security room for easy operation. Rate to include replace necessary sliding railing, rollersetc.	nr	1
3.0	Repairing aluminium sliding window sash at security room for easy operation. Rate to include replace necessary rollersetc.	nr	1
4.0	Removing damage glass & supplying & fixing new glass for window sash at security room. Rate to include necessary rubber beadingsetc.	nr	1
5.0	Replacing existing damage 1/2" dia. Floating ball valve peglar or equivalett with necessary sockets, bends.etc.	nr	1
6.0	Supplying & fixing 1" dia. PVC (type 1000) Over floor pipes with necessary sockets ,bends, elbo, bracket .. Etc.	l.ft.	28
7.0	Repairing water leaks through the aluminium windows at ground & first floor. Rate to include clean the surface & applying silicone sealant or suitable rubber beadings to prevent water leaks at ground floor & first floor.		item
8.0	Removing existing damage heigh level cistern at ground floor & Supplying & fixing new plastic high level cistern with fittings. Rate to include necessary connecting to existing water supply linesetc.	Nr	1
9.0	Repairing water seepage through the door sash / frame at roof top. Rate to include necessary plaster works, filling gap & silicone worksetc.		item
10.0	Removing & stacking damage pvc down pipes & supplying & fixing 3 1/2" dia. Pvc. down pipes with necessary socket, bends, elbow, brackets Etc.	l.ft	30
11.0	Supplying & fixing plastic Jet shower rose of 'water tech' brand or equivalent.	Nr	1
12.0	Repairing damages of the pantry cupboards at ground floor & first floor. Rate to include Replacing damage floor tilesto match existing sizes, door handles, hingers & door sashes of pantry cupboards		item

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ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
13.0	Supplying & fixing crescent lock for sliding window.	Nr	2
14.0	Removing damage zn aluminium roofing sheets & supplying & fixing new 0.47mm tk. coloured Zn. Aluminium roofing sheets for roof of security room & bracket roof areas.	sqrs.	0.8
15.0	Removing damage boards & supplying & fixing of 4.5mm tk. Cement fibre board to the both sides of the existing partitions frame work at stair way area. Rate to including necessary scaffolding, applying wall putty, one coat of primer & two coats of approved colour weathershield paint.	sq.ft.	280
16.0	Supplying & fixing 24"x24"x1/2" tk. mineral fibre ceiling board lay on existing ceiling frame work. Rate to include necessary addition & alteration of existing ceiling frame work.	Sq.ft.	55
17.0	Removing & re-placing exising water tank for repair works of water proofing. Rate to include necessary fixing pvc. Socket, pipesetc.	item	
18.0	Removing damage water proofing & cement renderd areas of roof top & water tank. Rate to include stacking debris at ground floor.	sqrs.	11.5
19.0	Water proofing treatment by using flexible polymer cement slurry (two coats) according to manufactures specification's. (Masterseal 540" (Barralastic) or equivalent approved product)	Sq.ft.	1100
20.0	Water proofing treatment (three coats) to external walls by using acrylic elastomeric high flexible bituminous coating according to manufacture specification's . (Synroof" or equivalent approved product)	Sqrs.	38
21.0	Rendering in cement sand 1:3 with necessary slope to apply water proofing material for floor.	sqrs.	11.5
22.0	Painting plinth with one coat of quick drying floor paint including washing & cleaning surfaces.	sqrs.	2
23.0	Plastering internal & external brick walls in 5/8" tk cement & sand mortar 1:5 mix finished semi rough	Sqrs	1
24.0	Applying wall putty on walls / soffit finished smooth with sand papering & prepare colour washing.	Sqrs	3
25.0	Applying one coat of filler for walls & soffit.	Sqrs	95.5
26.0	Painting walls with emulsion paint two coats including preparing surface of old work. Ground & first floor	Sqrs	45



ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
27.0	Painting soffit with emulsion paint two coats including preparing surface of old work. Ground & first floor.	Sqrs	12.5
28.0	Painting walls with weather shield paint two coats including preparing surface of old work. Ground & first floor.	Sqrs	38
29.0	Painting enamel paint one coats including preparing surface of old work for doors surfaces.	Sqrs	3.5
30.0	Varnishing on old wood surfaces with one coat of polyurethane varnishing after sand papering.	Sqrs	3
31.0	Polishing floor with approved colour floor polish with necessary polisher.	Sqrs	12
32.0	Removing damage ceiling fans & supply & installation of ceiling fan 1400mm dia. Complete with 3 speed regulator. KDK or equivalent. Rate to include necessary wiring.	Nrs	2
33.0	Transporting debries cleared away from site by tractor. Rate to include loading & unloading.	load	1
Total(With out VAT)				Rs.
Total(With VAT)				Rs.
(VAT. Reg. No. :)					

Total in words Rupees

.....

.....
Date

.....
Common Seal

.....
Sig. of the Bidder

Note :

All bidders are instruct to inspect the site before quoting
Inspect the site : yes / no

